ICS Volunteer Job Description: Mobile Meals Delivery Substitute Driver

Volunteers should embody the ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation

Program Description: Mobile Meals, Senior Services Dpt.
The Senior Services Dpt. provides assistance and services to older adults and adults with disabilities, supporting their ability to live independently in their own homes, without the need for institutional care. The Mobile Meals Program provides nutritious meals to older adults and to adults with disabilities, who are unable to cook for themselves.

Job Description: As a Mobile Meals Delivery Substitute Driver, you help older adults and adults with disabilities in the Northwest Tucson area, by bringing them fresh, frozen, or hot meals on a weekly basis. Substitutes are called upon in the event that the Mobile Meals Delivery Driver ususally on a delivery route is unable to deliver. Mileage reimbursement offered. Training provided.

Job Details:
- Using your personal vehicle, pick up 4-8 meals from a desingated location provided to you by the Mobile Meals Coordinator
- On a pre-determined route, deliver the assigned meals to each participant listed
- Call each participant the day before to confirm their delivery
- You may enter the home to deliver the meals if you are comfortable doing so, and if the participant allows. Otherwise, leave the assigned meals in the participant's container, usually left outside the front door of their home.
- Spend a few moments pleasantly engaging with the recipient during delivery if they are present
- If there is an empty container, and your route handles meals in containers, return the container back to your pick up facility

Reports to: Mobile Meals Coordinator

Location: Pick up locations will vary based on the pre-determined route that you are assigned to. Delivery locations will vary based on client need, but will always be in the Northwest Tucson area.

Required Training: Provided by the Mobile Meals program

Time Commitment:

Frequency: As needed - Substitute volunteers are contacted as early as 3 weeks prior to a scheduled delivery , or as late as the week of a scheduled delivery.
Availability: Monday-Friday, 10am-1pm

Required Qualifications:

- Completion of ICS Volunteer Registration
  >Application & Handbook
  >Criminal & Driving Record Background Check (Renewed every 3 years)
  >Two References
- Completion of Department Requirements
  >Obtain a Fingerprint Clearance Card (Renewed every 6 years)
  >Complete Level 1 Background Check (Renewed Annually)
- Be in the possession of a reliable, working, and clean vehicle
- Proof of current Car Insurance for the continued duration of active service
- Proof of current Drivers License for the continued duration of active service
- Ability to navigate the city with GPS or other means in order to arrive at your destination in a timely manner

Skills and Abilities:

- Ability to lift/carry 25lbs.
- Have a friendly and sociable attitude while providing services
- Willingness to wear a mask if requested by the participant
- Patience with older adults and adults with disabilities
- Someone who is reliable and dependable to their commitments
- Ability to communicate with ICS via email

To begin volunteering in this position, please contact the Volunteer Engagement team by calling 520-536-9308 or emailing volunteer@icstucson.org