ICS Volunteer Job Description: Food Box Delivery Driver

Volunteers should embody the ICS values of Respect, Integrity, Compassion, Collaboration, and Innovation

Program Description: Food Box Delivery Program, Senior Services Dpt.
The Senior Services Dpt. provides assistance and services to older adults and adults with disabilities, supporting their ability to live independently in their own homes, without the need for institutional care. The Food Box Delivery Program provides reliable food box distribution to older adults and adults with disabilities, who otherwise are unable to pick up a food box from the ICS Food Bank.

Job Description: As a Food Box Delivery Driver, you help older and adults with disabilities by bringing them their monthly alottment of food from the ICS Food Bank. Mileage reimbursement offered. Training provided.

Job Details:
- Using your personal vehicle, pick up 1-5 food boxes from the ICS NW Food Bank
- On a pre-determined route provided to you by the Food Bank Coordinator, deliver one food box to each household listed
- Call each participant the day before to confirm their delivery
- Spend a few moments pleasantly engaging with the recipient during delivery

Reports to: Food Box Delivery Coordinator

Location: Pick up Food Boxes from the ICS Northwest Food Bank at 2820 W. Ina Rd Tucson, AZ 85741. Delivery locations will vary based on client need throughout Tucson. Volunteer may choose the Zip Code they deliver to.

Time Commitment:
Frequency: 1-4 times a month, same days every month, volunteer chooses days
Availability: Monday-Friday, between the hours of 8am-12pm, shift lengths will vary

Required Qualifications:
- Completion of ICS Volunteer Registration
  >Application & Handbook
  >Criminal & Driving Record Background Check (Renewed every 3 years)
  >Two References

- Completion of Department Requirements
  >Obtain a Fingerprint Clearance Card (Renewed every 6 years)
  >Complete Level 1 Background Check (Renewed Annually)
- Be in the possession of a reliable, working, and clean vehicle
- Proof of current Car Insurance for the continued duration of active service
- Proof of current Drivers License for the continued duration of active service
- Ability to navigate the city with GPS or other means in order to arrive at your destination in a timely manner

Skills and Abilities:

- Ability to lift/carry 30lbs.
- Have a friendly and sociable attitude while providing services
- Willingness to wear a mask if requested by the participant
- Patience with older adults and adults with disabilities
- Someone who is reliable and dependable to their commitments
- Ability to communicate with ICS staff via phone and email

To begin volunteering in this position, please contact the Volunteer Engagement team by calling 520-536-9308 or emailing volunteer@icstucson.org